

CP#33-08 – Guideline Development

Approved: 09/18/08 | Revised: --/--/--

1.0 Purpose of Council Policy : The purpose of this policy is to establish procedures for the development of ICC guidelines. ICC Guidelines are not codes or standards and will use non-mandatory language.

2.0 Rules and Procedures:

2.1 Process: The development of an ICC guideline shall include the following elements:

- a) Identification of the subject area
- b) Assessment of need
- c) Appointment of Project Manager
- d) Appointment of Guideline Development Committee
- e) Creation of draft Guideline
- f) Public comment
- g) Publication

2.2 Identification of the subject area: Any individual or entity, including ICC staff, may recommend a specific subject area 2 1 Tf 0 Tc aemndion uj 0 .60:4or33(ubl)-1(i)-1.(m)5 if T

proposed Guideline to determine interested parties for selection to the GDC. Any participant in the development of a Guideline shall execute a work for hire agreement in a form to be determined by ICC.

(b) Committee Procedures: