



International Code Council

(Committee approved 6/10/20)

FIFTH COMMITTEE MEETING MINUTES

The fifth meeting of the ICC Off-Site and Modular Construction Committee (IS-OSMC) was convened on May 20, 2020 to continue the process of developing the ICC 1200 and ICC 1205 standards. The teleconference meeting was conducted via Webex.

1. Meeting Opening

- a. Opening remarks, objective of the meeting, and housekeeping:

Director of Standards and Staff Secretariat, Karl Aittaniemi called the meeting to order at 11:01 AM Central on May 20, 2020 and welcomed all committee members, ICC staff and interested parties.

- b. Quorum and membership review:

Mr. Aittaniemi called the roll of the IS-OSMC with the following members registering attendance. Mr. Aittaniemi noted that 8 of 14 committee members is required for a quorum in order to conduct business which was exceeded for the meeting.

IS-OSMC COMMITTEE MEETING	
NAME	#2

d. The meeting minutes from the April 27, 2020 meeting were approved by the committee.

2. Brief recap on work groups:

Mr. Aittaniemi presented and explained the current work groups and participants involved. Depending on the size of the work group, the frequency of the individual meetings should be scheduled in a way to maximize participation and complete action items.

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May 20, 2020