



International Code Council

FIRST COMMITTEE MEETING MINUTES

Off-Site Construction Mechanical, Electrical and Plumbing Standard
Consensus Committee (IS-OSMEP)

(pending committee approval)

The first meeting of the ICC Off-Site Construction Mechanical, Electrical and Plumbing Standard Consensus Committee (IS-OSMEP) was convened on December 15, 2021 to initiate the process of developing the ICC 1210 standard. The teleconference meeting was conducted through Webex.

1. Meeting Opening

- a. Opening remarks, objective of the meeting, and housekeeping:

Director of Standards and Staff Secretariat, Karl Aittaniemi called the meeting to order at 2:01 pm CT and welcomed all committee members and ICC staff. Mr. Aittaniemi noted that an orientation meeting was held on November 17, 2021 to explain ICC procedures

c. The agenda was approved for the meeting.

2. ICC Standard Development Process & Policies:

Mr. Aittaniemi noted that the ICC Consensus Procedures for standards development as well as ICC Council Policies CP-7 and CP-12 that govern how ICC committees function were distributed to committee members at the time of appointment. ICC procedures adhere to ANSI's Essential Requirements for developing a consensus document for eventual submittal to ANSI as an American National Standard. An ICC webpage has been created for the

Plumbing: Amit Ghosh (chair), JD Morse

Energy Efficiency: Shanti Pless (chair), Larry Kotewa, JD Morse

Water Resources Conservation: open (chair), Shanti Pless

A scope statement for each work group will be considered by the committee for the next meeting.

6. Discussion of document to become the initial draft of the standard(s):

Mr. Aittaniemi discussed providing a starting document that contained required ICC statements and caveats. A suggested Table of Contents was provided as a means to begin the construction of the initial draft for the first public meeting. This document along with a guide for writing verbiage in enforceable language is available on the OneDrive file sharing platform.

Mr. Aittaniemi explained that when the committee is comfortable with the initial draft, it will be posted for initial public input (comment) at which point public proposals will be received. All topics in the initial draft are eligible for public input. The secretariat will compile a public input agenda for the committee to adjudicate in future meetings. Subsequent drafts of the standard that contain technically substantive changes will be posted for public comment but shall be restricted to underline/strikethrough revisions only.

7. Next Meeting:

The second public in-person meeting will be held on January 19, 2022 at 2 pm CT. Future meetings will be conducted on three-week intervals.