



International Code Council

INTRO COMMITTEE MEETING MINUTES

An introductory meeting of the ICC Off-Site Construction Mechanical, Electrical and Plumbing Standard Consensus Committee (IS-OSMEP) was convened on November 17, 2021 as an orientation for the committee to initiate the process of developing the ICC 1210 standard.

1. Meeting Opening

a. Opening remarks, objective of the meeting, and housekeeping:

Director of Standards and Staff Secretariat, Karl Aittaniemi called the meeting to order at 2:01 pm CT and welcomed all committee members and ICC staff. Mr. Aittaniemi noted that the meeting was introductory to the committee members and ICC staff present on the call. The first official in-person meeting of the committee to be scheduled will be open to the public in accordance with ICC policy. All meeting participants were urged to read the ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct. Corporate Governance.

b. Quorum and membership review:

Mr.

- c. Use of Webex platform to conduct teleconference meetings:

Mr. Aittaniemi explained the basics of using Webex for holding remote teleconference

The first public in-person meeting will be held on December 15, 2021 at 2 pm CT. An official meeting notice and agenda will be posted forthcoming.

7. Other Business:

None

8. Action Items & Adjournment

The action items from the meeting were summarized as follows:

<i>Transmit list of committee officer candidates for committee consideration at next meeting</i>	<i>Aittaniemi</i>
<i>Transmit link to OneDrive to committee members</i>	<i>Aittaniemi</i>

With no other questions or comments before the committee Mr. Aittaniemi adjourned the meeting at 3:08 pm CT.