



# International Code Council

## FIFTH COMMITTEE MEETING MINUTES

Off-Site Construction Tiny Houses Standard Consensus Committee

(IS-OSMTH)

(Committee approval pending)

The fifth meeting of the ICC Off-Site Construction Tiny Houses Standard Consensus Committee (IS-OSMTH) was convened on May 15, 2024 to continue the process of developing the ICC 1215 standard. The teleconference meeting was conducted through Teams.

### 1. Meeting Opening

- a. Opening remarks, objective of the meeting, and housekeeping:

*Director of Standards and Staff Secretariat, Karl Aittaniemi called the meeting to order at 2:04 pm CT and welcomed all committee members and ICC staff. This fifth meeting of the committee is open to the public in accordance with ICC policy. All meeting participants were urged to read the ICC Code of Ethics, section 5.1.10 Representation of Interests in Council Policy (CP) #7 and CP #50 Antitrust provisions in the spirit of code of conduct. These documents are on ICC's website under Corporate Governance.*

- b. Quorum and membership review:

*Mr. Aittaniemi called the roll of the IS-OSMTH with the following members registering attendance. Mr. Aittaniemi noted that 10 of 18 committee members is required for a quorum in order to conduct business which was exceeded for the meeting.*

NAME	2024 IS-OSMTH COMMITTEE MEETING			
	#2 02/21/24	#3 03/20/24	#4 04/17/24	#5 05/15/24
Alex Ontiveros Aguilar [d]	X	X	X	X
Thomas Campbell [h]	X			
Mike Cheatham [b]		X	X	X
Zack Giffin [f]	X	X	X	X
Joshua Harmon [d]	X	X		X
Caleb Knowles [a]	X	X	X	X
Vina Lustado [d]		X	X	X
Tracy Manchego-Baker [d]	X	X	X	X
Bill McKinney [h]	X	X	X	
Nick Mosely [a]	X	X	X	X
Jon Paradine [h] chair	X			

Alaska Wagoner [f]

May 15, 2024

