



International Code Council

(Committee approved 7/1/20)

SIXTH

d. The meeting minutes from the May 20, 2020 meeting were approved by the committee.

2. Brief recap on work groups:

Mr. Aittaniemi presented and explained the current work groups and participants involved. Depending on the size of the work group, the frequency of the individual meetings should be scheduled in a way to maximize participation and complete action items. We continue to receive requests from individuals to be placed on the Interested Parties list. We now have over 100 individuals. IPs may request to be placed on a work group to maximize knowledge and experience in developing the standards.

A table that lists the committee members and interested parties that participate in the respective work groups is updated regularly and posted to the OSMC committee webpage. Each work group has a chair that speaks on behalf of the work group when updating progress to the committee. A vice chair is recommended. The chair should be a committee member, a vice chair may be an interested party. Anyone may participate on a work group. Work groups have access to the respective working documents and are able to offer comments on the text. The public will have an opportunity to comment when the standards are posted for initial public input as per ICC's ANSI Approved Consensus Procedures.

June 10, 2020

5. Other Business, Action Items & Adjournment:

The work plan was reviewed. It was stressed that the documents would need to be ready for publishing by Sept of 2021 in order to be ready for consideration at the Fall 2021 Committee Actions Hearing.

The action items from the meeting were summarized as follows:

<i>Add Comments folder to Definitions work group</i>	<i>Aittaniemi</i>
<i>Allow work group to work group OneDrive access</i>	<i>Aittaniemi</i>
<i>Research and advise committee at next meeting on referencing ICC 1400 in 1205 for remote virtual inspections.</i>	<i>Aittaniemi</i>

With no other questions or comments before the committee Mr. Hardiman adjourned the meeting at 12:45 PM CT.